



Meeting Minutes

HMinfo Advisory Committee Meeting

12 September 2024

3pm

Teams

Welcome, Introduction, Attendance & Apologies

Konstantina Vasilakopoulou opened the meeting at 3.00pm.

Attending via Zoom

Prof Catherine Bridge (CB)

Susan Dinley (SD)

Deborah Hammond (DH)

Jayson Hitchens (JH)

Nicholas Loder (NL)

Douglas McDonald (DM)

Maree Starcevich (MS)

Paul Watts (PW)

Home Modification Information
Clearinghouse (HMinfo)

Occupational Therapy Australia (OTA)

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TADWA

Homes NSW

National Disability Insurance Agency
(NDIA)

NDIS

Wesley Mission

Apologies

Melissa Decker (MD)

Greg Killeen (GK)

Peter Minogue (PM)

Serena Ovens (SO)

Frank Riggio (FR)

Anthony Ryan (AR)

Irene Stein (IS)

Kelley Temple (KT)

Forward Ability Support

Spinal Cord Injuries Australia (SCIA)

3 Bridges Community

Assistive Technologies Suppliers Australia

A1 Building Solutions NSW

Young Care (YC)

National Seniors Australia (NSA)

The Physical Disability Council of NSW
(PDCN)

Chair - Minute Taker

Konstantina Vasilakopoulou Home Modification Information Clearinghouse (HMinfo)

1. Approval of Minutes of Last Meeting and Matters Arising

Action

1.1 Approval of Minutes from 12 June 2024

Minutes were approved by the Committee members.

1.2 Follow up actions from 12 June meeting:

- KV to continue requesting that organisations with resigning Advisory Committee members nominate new members

Completed

1.3 Membership & staff updates

- TADWA appointed Jayson Hitchens as HMinfo Advisory Committee member.
- Annette Hanly has left SCOPE Access. KV has emailed SCOPE Access for a new member.
- iCare Senior Home Modifications Advisor replied that they do not have the capacity to participate.
- No reply from COTA and DVA about new HMinfo Advisory Committee members yet.

2. HMinfo Website

2.1 HMinfo Website Report

The Advisory Committee members were informed of HMinfo website visibility in period since last meeting. This included:

- Location of main audience (primarily Australia and the US)
- Visits since 13/06/24: 14.4K
- Popular HMinfo resources: Arranging Home Modifications, Fire safety- Escape, Grabrails.

2.2 HMinfo Website Development

Google Analytics:

The HMinfo IT manager has been working on the historic data reporting and on updating Twitter integration.

Dissemination of HMinfo website, resources and Apps:

The draft of the new HMinfo Industry Factsheet: Preparedness for extreme heat was shared with the AC members.

The draft of the new HMinfo Review: A Foundation Systematic Review of the Literature on the Prevention of Unintended Injury to Develop Home Safety Interventions for Children and Young People with Physical Disabilities, Vision or Hearing Loss was shared with the AC members.

3. Publications and Research Activities

3.1 HMinfo Publications

Dissemination of HMinfo website, resources and Apps:

- The draft of the new HMinfo Industry Factsheet: Preparedness for extreme heat was shared with the AC members.
- The draft of the new HMinfo Review: A Foundation Systematic Review of the Literature on the Prevention of Unintended Injury to Develop Home Safety Interventions for Children and Young People with Physical Disabilities, Vision or Hearing Loss was shared with the AC members.

Action

KV to incorporate suggestions from DH and NL and publish the Factsheet.

Future

- Sustainable home modifications

3.2 Other Activities

- KV to update Australian Standards and Regulation references in Hminfo resources.
- Submitted the FY '24-'25 workplan which was accepted by the CHSP.
- Submitted the FY '23-'24 financial acquittal.

4. Reports from Committee Members

- The AC members participating at the meeting gave their updates.

Close

KV closed the meeting at 4.14 pm.

Next Advisory Committee Meeting 12 December 2024