



## Advisory Committee Meeting Minutes

Meeting of the HMinfo Advisory Committee

10 March 2022

3-4pm

Zoom

### Welcome, Introduction, Attendance & Apologies

Dr Konstantina Vasilakopoulou opened the meeting at 3.00pm.

Apologies were noted.

#### Attending

Catherine Bridge (CB)	Home Modification Information Clearinghouse (HMinfo)
Nicholas Loder (NL)	NSW Land and Housing Corporation (LAHC)
Deborah Hammond (DH)	Occupational Therapy Australia (OTA)
Susan Dinley (SD)	Occupational Therapy Australia (OTA)
Annette Hanly (AH)	SCOPE Home Access
Karen Appleby (KA)	Council on Ageing NSW (COTA)
Lyndal Millikan (LM)	iCare
David Clarke (DC)	Paraquad
Andrew Chia (AC)	Assistive Technology Australia (ATA)
Hayley Stone (HS)	Physical Disability Council of NSW (PDCN)
David Sinclair (DS)	Assistive Technologies Suppliers Australia (ATSA)
Douglas McDonald (DM)	National Disability Insurance Agency (NDIA)
Jonathan Levy (JL)	Department of Veteran Affairs (DVA)
Leonie Rooney (LR)	National Disability Insurance Agency
Peter Monique	3Bridges

#### Apologies

Anthony Ryan (AR)	Young Care (YC)
Matthew Hilder (MH)	Wesley Mission
Steve Pretzel (SP)	Technology for Ageing and Disability WA (MOD.A)
George Latter (GL)	Bunnings
Irene Stein (IS)	National Seniors Australia (NSA)
Cheryl Slade (CS)	Lifetime Support SA

Suzette Skobier (SS)	Australian Government Department of Health (DOH)
Frank Riggio (FR)	A1 Building Solutions NSW
Greg Killeen (GK)	Spinal Cord Injuries Australia (SCIA)
Katie Hammill (KH)	3 Bridges Community

**Chair**

Konstantina Vasilakopoulou (KV) Home Modification Information Clearinghouse (HMinfo)

**Minute Taker**

Konstantina Vasilakopoulou (KV) Home Modification Information Clearinghouse (HMinfo)

**Approval of Minutes of Last Meeting**

The Minutes from 9 December 2021 Meeting have been approved by KV and accepted by the committee.

**Follow up actions from 9 December 2021 meeting:**

Completed

- (i) KV to share a blurb about HMinfo and ask the members to include in their upcoming newsletters

## 1. HMinfo Website

## Action

### 1.1. HMinfo Website Report

The home lighting consumer factsheet and the Ramps summary bulletin have been the most popular since the last report.

### 1.2. HMinfo Website Progress

#### Google Ad Strategy

During the Christmas holidays there was a significant increase in website visits. Since the end of January the numbers have dropped to their usual levels. The strategy is extended to more publications.

### 1.3. Website Development

#### Chatbot

A chatbot is being developed for the HMinfo website. The chatbot will provide information and guide visitors through the website.

LM highlighted the importance of chatbot accessibility.

#### Videos

2 or more HMinfo consumer factsheets are going to be translated into brief videos for .

A survey will be circulated amongst the ACM with questions on their chatbot preferred functions and appearance.

## 2. Publications and Research Activities

## Action

### 2.1. HMinfo Publications

#### a) Current

(i) Summary Bulletin and/or Consumer Factsheet: Lift types for residential applications

#### b) Future

(i) Home modifications and property insurance amendments

(ii) Mould and flooding

### 2.2. Grant Applications

a) Secured \$11.5k from the UNSW Stopgap scheme

b) Secured \$60k from the UNSW Research Infrastructure grants

## 3. Governance & Administration

## Action

(a) HMinfo admin position is being advertised.

(b) Jai Raina and Rahm Ranjan have joined the team to work for the Caroma project

(c) Annual report 2020-2021 is almost ready to be uploaded to the website

## 4. EBEP Funded Projects

## Action

**5.1. GWA / Caroma: Under basin clearances for wheelchairs**

Project extension until June 2022

**5. Other Business**

**Action**

(a) CB presented at “Ramping it up”, the MODA conference.

**6. Reports from Committee Members**

**Action**

**DM**

- NDIS is working on a Checklist of short and long-term needs of participants to be completed by OTs, which might enable more efficient planning.
  - NDIS will be releasing many useful documents on home modifications in the near future (Home modification operational guidelines, Guidance for builders and designers, Guidance for home modification assessors, etc).

**JL**

- JL can assist with providing information about the Clearinghouse to DVA prescribers.

**DS**

- Announcement for home modifications for the Aged Care sector: The current home mods package system will be retired in July 2023. The details of the new system have not been announced yet. It appears that the home mods will be arranged with providers and will not go through the agency.

KV to circulate the CHSP SSD provider factsheet to ACM

**Close**

Dr Konstantina Vasilakopoulou closed the meeting at 4.25pm.

**Next Advisory Committee Meeting**

9 June 2022